



BIIAB LEVEL 2 NATIONAL CERTIFICATE FOR PERSONAL LICENCE HOLDERS

Specimen Examination Paper A

The specimen examination paper questions contained in this publication are representative of the type of questions used to assess candidates taking the BIIAB LEVEL 2 NATIONAL CERTIFICATE FOR PERSONAL LICENCE HOLDERS examination.

Candidates are assessed by a 40 question, 40 minute, multiple choice examination. Candidates have to correctly answer 28 out of 40 questions to pass.

The answers to each of these questions are shown on the last three pages.

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- 1 If a personal licence holder is **charged** with a relevant offence, he must:
 - A Give his licence to the court within 14 days
 - B Give his licence to the police within 21 days
 - C Notify the court of his personal licence
 - D Notify the local Pubwatch scheme

- 2 A personal licence holder **must** produce his licence for inspection when requested by:
 - A A fire officer
 - B A local resident
 - C A police constable
 - D A traffic warden

- 3 What is the **minimum** age at which a person can legally be **sold** alcohol on licensed premises?
 - A 16
 - B 18
 - C 20
 - D 22

- 4 It is an offence to serve alcohol to a person who is:
 - A A local brewer
 - B A local Magistrate
 - C Driving
 - D Drunk

- 5 Which alcoholic drinks may a 16 year old, accompanied by an adult, **consume** at a table meal on licensed premises?
 - A Beer, cider and spirits
 - B Beer, wine and cider
 - C Cider, spirits and wine
 - D Spirits, beer and wine

- 6 How many years will a personal licence be renewed for?
 - A 5
 - B 10
 - C 15
 - D 20

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- 7 A personal licence allows the holder to:
- A Provide background music
 - B Provide large scale entertainment events
 - C Sell hot food and hot drinks late at night
 - D Sell or authorise the sale of alcohol
- 8 When can the police object to the renewal of a personal licence?
- A If the holder has not reduced crime at the premises
 - B If the holder has not been a suitable person to keep the licence
 - C If the holder has been convicted of a relevant offence since the licence was issued
 - D If there are too many personal licence holders working at the premises
- 9 What could happen if a personal licence holder is convicted of driving with excess alcohol in his body?
- A He will have to re-train in basic licensing law
 - B His personal licence can be forfeited
 - C His personal licence will be valid for a shorter period
 - D The number of premises he can work in will be reduced
- 10 What is the **maximum** period of suspension for a personal licence?
- A 3 months
 - B 6 months
 - C 1 year
 - D 2 years
- 11 An application for a personal licence will be automatically rejected if:
- A The applicant has forfeited a personal licence in the last 5 years
 - B The applicant has lived abroad in the last 5 years
 - C The applicant lives in rented accommodation
 - D The police object to the application
- 12 Who can object to the grant of a personal licence?
- A A local business competitor
 - B A local resident
 - C The Chief Officer of Police
 - D The Chief Officer of the Fire Authority
- 13 If the grant of a personal licence is refused, the applicant has the right to appeal to the:
- A Appeal Court
 - B County Court
 - C High Court
 - D Magistrates' Court

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- 14 The purpose of a Statement of Licensing Policy is to show how:
- A Environmental Health will monitor the area for noise disturbance
 - B Local hospitals will deal with drink related illnesses and injuries
 - C The designated premises supervisors will be chosen for the area
 - D The licensing authority will promote the licensing objectives
- 15 Crime and Disorder Reduction Partnerships have been set up to:
- A Increase customer service standards by reducing disorder
 - B Reduce crime and disorder through the local authority and police
 - C Remove crime by personal licence holders taking regular crime watch shifts
 - D Set standards for responsible drinks promotions in the local area
- 16 The purpose of a partnership approach between local authorities and other organisations is to:
- A Encourage promotion of the licensing objectives
 - B Help premises licence holders avoid closure orders when disorder occurs
 - C Look after the interests of businesses competing with licensed premises
 - D Show local police which premises to carry out test purchasing on
- 17 What change of details **must** a personal licence holder report to the licensing authority?
- A Job title
 - B Name and home address
 - C Name of the premises where employed
 - D Place of work
- 18 An unauthorised licensable activity is:
- A One not agreed by the designated premises supervisor
 - B One not covered by a premises licence, club premises certificate or temporary event notice
 - C One provided for members of the public who are trouble makers
 - D One which neighbours have complained about
- 19 The **maximum** penalty for selling alcohol outside the hours authorised by a premises licence is:
- A £10,000 fine and/or 1 month imprisonment
 - B £15,000 fine and/or 3 months imprisonment
 - C £20,000 fine and/or 6 months imprisonment
 - D £50,000 fine and/or 9 months imprisonment

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- 20 Which of these is a **mandatory** condition attached to a premises licence which allows the retail sale of alcohol?
- A A designated premises supervisor must always be present on the premises
 - B A list of all members of staff must be posted up on the premises
 - C A personal licence holder must make or authorise each sale
 - D A premises licence holder must always be present on the premises
- 21 An application for a premises licence should be made to the relevant:
- A Crown Court
 - B Government department
 - C Licensing authority
 - D Magistrates' Court
- 22 The role of the designated premises supervisor on licensed premises is to:
- A Be in day-to-day control of the premises
 - B Be responsible for all stock of food and drink
 - C Design and plan the layout of the premises
 - D Personally open and close the premises everyday
- 23 Applicants for a premises licence should conduct a thorough risk assessment with regard to the:
- A Company marketing policy
 - B Planned weekend entertainment
 - C Promotion of the licensing objectives
 - D Protection of the environment
- 24 Which of these is a licensable activity?
- A Provision of fund raising raffles for charity
 - B Provision of live televised football
 - C Supply of alcohol on club premises
 - D Supply of tobacco products
- 25 What is the purpose of reviewing a premises licence?
- A To approve the process for hiring staff
 - B To ensure that the licensing objectives are followed
 - C To improve customer service standards
 - D To maximise turnover and sales

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- 26 An operating schedule is a document that shows how:
- A The designated premises supervisor will reduce binge drinking
 - B The licensing authority will carry out its Statement of Licensing Policy
 - C The police will promote the prevention of crime and disorder
 - D The premises will operate and what activities are proposed
- 27 What is the **minimum** period of time needed between the end of one temporary event and the beginning of another being held by the same person at the same premises?
- A 12 hours
 - B 24 hours
 - C 48 hours
 - D 96 hours
- 28 If licensed premises are subject to a closure order, a criminal offence is committed if:
- A It is not reported to the Chief Officer of Police
 - B It is not reported to the licensing authority
 - C The premises are closed immediately
 - D The premises remain open
- 29 On what grounds can Environmental Health officers seek a closure order for **specified** licensed premises?
- A An increase in the number of traffic offences in the area
 - B Class C drugs are being sold on the premises
 - C Disorder is taking place in other local licensed premises
 - D Excessive noise is causing a public nuisance
- 30 When is the sale of alcohol on or from a vehicle allowed?
- A At any time
 - B Never
 - C When the vehicle is temporarily parked
 - D When the vehicle is travelling at low speeds
- 31 Which type of alcoholic drink has the **highest** percentage of abv?
- A Bitter
 - B Cider
 - C Lager
 - D Vodka
- 32 A drink is classed as alcohol if it contains more than:
- A 0.2% abv
 - B 0.4% abv
 - C 0.5% abv
 - D 0.7% abv

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- 33 Where can alcohol **legally** be sold without a licence?
- A A coach on a journey
 - B A hovercraft on a journey
 - C A school sports day
 - D A village fair
- 34 Which of these is an offence on licensed premises?
- A Allowing disorderly conduct on the premises
 - B Allowing dogs on the premises
 - C Serving alcohol to a known prostitute
 - D Serving refreshments to a licensing authority officer
- 35 If illegal drug activity is allowed on licensed premises, the premises licence could be:
- A Endorsed by the police
 - B Reviewed by the licensing authority
 - C Suspended for one year
 - D Transferred to the council
- 36 The British Beer and Pub Association has produced Guidance which strongly advises against:
- A Card games in pubs
 - B Irresponsible drinks promotions
 - C Selling drinks containing more than 2 different spirits
 - D Showing football on television
- 37 Weights and Measure Inspectors can authorise a 16 year old person to enter licensed premises to:
- A Attempt to purchase alcohol
 - B Attempt to obtain a job
 - C Sell goods to the licence holder
 - D Take part in games of pool
- 38 Which of these may be used as a defence when charged with selling alcohol to an underage person?
- A The premises displays a sign stating that underage persons will not be served
 - B The server took all reasonable steps to establish the person's age
 - C The underage person said he was 18 years old
 - D The underage person was with an adult

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39 On licensed premises used **mainly** for the sale of alcohol for consumption on the premises, it is **illegal** for an unaccompanied child to be present if aged under:

- A 14
- B 16
- C 18
- D 20

40 What is the **most** reliable document for proof of age?

- A A bank statement
- B A credit card
- C A photo driving licence
- D A utility bill

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Answers

| Q | Answer | Assessment Criteria |
|----------|---------------|---|
| 1 | C | 2.4 Duty to declare criminal offences in application for a personal licence during, after grant & renewal |
| 2 | C | 4.2 State the duty of a personal licence holder to produce their licence when required to by specified authorised personnel |
| 3 | B | 14.1 State the law and consequences of breach in relation to the sale of alcohol to children |
| 4 | D | 13.1 State the circumstances when there is a duty to refuse the service of alcohol (drunkenness) |
| 5 | B | 14.3 State the law and consequences of breach in relation to the consumption of alcohol by children |
| 6 | B | 1.2 State the period of validity of a personal licence |
| 7 | D | 1.1 Define what a personal licence is and identify what a personal licence entitles the holder to do |
| 8 | C | 2.3 State the criteria for the grant of a renewal of a personal licence |
| 9 | B | 2.7 State the consequences for a personal licence holder of being convicted of a drink driving offence |
| 10 | B | 2.5 Identify actions or practices that could lead to the suspension or forfeiture of a personal licence |
| 11 | A | 2.2 State the criteria for the grant of a new licence and the circumstances that disqualify a person from holding a licence |
| 12 | C | 2.6 State who can object to and the grounds for objection to the grant or renewal of a personal licence |
| 13 | D | 3.9 State the process, procedures and grounds for an appeal |
| 14 | D | 3.7 State the nature and purpose of local authority licensing policies |

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- 15 **B** 3.6 Identify the role of crime and disorder partnerships
- 16 **A** 3.5 Identify the importance of partnerships and local support networks
- 17 **B** 4.1 State the duty of a personal licence holder to notify any change in name or address
- 18 **B** 5.4 State what constitutes unauthorised sale of alcohol and unauthorised licensable activities
- 19 **C** 5.3 Penalty for unlawful sale of alcohol outside the hours permitted by the licence
- 20 **C** 6.7 State the mandatory conditions attached to a premises licence which authorises the sale of alcohol
- 21 **C** 6.6 State the conditions and procedures for application for a premises licence and the grounds and procedures for a hearing and appeal
- 22 **A** 6.4 Define the role of the designated premises supervisor
- 23 **C** 6.5 State the requirements for a risk assessment in relation to premises licence applications
- 24 **C** 6.2 Define what is meant by 'licensable activities' and state activities that are licensable
- 25 **B** 6.8 State what is meant by a review of the premises licence
- 26 **D** 7.1 Define what operating schedules are
- 27 **B** 8.2 State the law in relation to the permitted frequency of temporary licensable events
- 28 **D** 9.2 State offences with regard to closure
- 29 **D** 9.1 State the circumstances under which the police and Environmental Health officers (EHO) can close licensed premises
- 30 **C** 11.1 State the law in relation to the sale of alcohol from moving vehicles
- 31 **D** 12.3 State the strength of alcoholic drinks
- 32 **C** 12.1 State the legal definition of retail supply of alcohol
- 33 **B** 12.2 State where the 'supply of alcohol' is not a licensable activity

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- 34 **A** 13.5 State the law in relation to disorderly conduct on licensed premises
- 35 **B** 13.3 State the law and consequences of allowing the use or dealing of illegal drugs on licensed premises
- 36 **B** 13.4 State how the industry promotes responsible retailing of alcohol (Portman Group, BBPA & ACS Guidance)
- 37 **A** 14.5 State the law in relation to test purchasing
- 38 **B** 14.6 State the defences that may be applicable where a breach of the law relating to the sale or supply of alcohol to children has taken place
- 39 **B** 14.8 State the law in relation to the admission of children and what must be included in an operating schedule in relation to the protection of children
- 40 **C** 14.2 State the law and consequences in relation to the unsupervised sale of alcohol by under 18's

Please note that the assessment criteria numbering does **not** refer to the National Certificate for Personal Licence Holders handbook. The learning outcomes and assessment criteria can be found in the centre manual, Section 1.